

## Literacy PERKS Professional Development Modules

Literacy PERKS (Program Effectiveness Review for Kentucky Schools) was designed for use by school and district personnel to evaluate, develop and/or refine an overall literacy plan. This original [LITERACY PERKS](#) document and accompanying resources can be accessed on the KDE website.

The most recent addition to PERKS resources are [LITERACY PERKS PROFESSIONAL DEVELOPMENT MODULES](#) that have been designed around the Literacy PERKS standards and indicators to provide further support, resources and tools for schools and districts to complete an effective Literacy Plan. *This facilitator's guide offers suggestions and guidelines to help your school/district utilize the professional development modules for maximum effectiveness.*

What are the PERKS Professional Development Modules?	<p>The <a href="#">LITERACY PERKS PROFESSIONAL DEVELOPMENT MODULES</a> are downloadable, ready-to-use sessions designed to assist schools and districts as they write and revise literacy plans. These sessions provide training and support for addressing specific literacy-related issues:</p> <ul style="list-style-type: none"><li>• aligning curriculum</li><li>• designing effective multiple assessments</li><li>• planning quality instruction and targeted intervention</li><li>• creating a literate environment</li><li>• establishing school/family/community partnerships</li><li>• providing quality professional development</li><li>• assembling a school literacy team</li><li>• accessing valuable resources</li><li>• developing a literacy plan</li></ul>
How are the PD modules organized?	<ul style="list-style-type: none"><li>• The PD modules correspond to standards in the PERKS document. For example, Module 1 is about aligning curriculum, Module 2 about multiple assessments.</li><li>• Each module includes a scripted PowerPoint presentation with relevant video clips and examples for clarity.</li><li>• Each module has its own Facilitator's Guide and supporting handouts that can be accessed at <a href="#">LITERACY PERKS PD MODULES</a>.</li><li>• Each module was designed for a 50-60 minute session.</li></ul>
What is involved in planning a PD session?	<ul style="list-style-type: none"><li>• Preview the Introduction Session, which provides you with information on the creation and purpose of a Literacy Team and a School Literacy Plan.</li><li>• Consult the Facilitator's Guide for the module for specific information about the session and its intended audience</li><li>• Carefully preview and practice the module before your professional development</li></ul>

	<p>session</p> <ul style="list-style-type: none"> <li>• Plan ways to specifically talk about and model the best-practice instructional activities in the module</li> <li>• Prior to the session, consider directing participants to download and print the handouts for the session available at <a href="#">LITERACY PERKS PD MODULES</a></li> <li>• Consider the most effective use of activities, considering your particular audience.</li> <li>• Consider the most effective ways to assess implementation of the sessions' goals in your school/district.</li> <li>• Be aware that some modules contain grade-level appropriate examples and supports (e.g. some contain separate videos/activities that apply to elementary, middle or high school settings)</li> <li>• Check out the additional support materials for each standard that can be found on the KDE website at <a href="#">LITERACY PERKS</a>. You will find text, video and/or research to support and/or extend your knowledge of each of the indicators</li> <li>• Select the most appropriate supplemental material for your audience</li> </ul>
What else do I need to know?	<p>The PERKS professional development modules are recommended as part of a year-long commitment to the literacy plan, or they can be used for professional growth as needed. The <a href="#">LITERACY PERKS PD MODULES</a> are effective with whole faculty, small group or individual use. Although it is recommended that the sessions be used in sequence as part of a comprehensive literacy review, the sessions can be delivered as individual presentations on an "as needed" basis. If you are planning to use all of the PERKS modules with your staff, preview each module and its accompanying <a href="#">LITERACY PERKS</a> materials as you plan for and carefully schedule/sequence each session.</p>

## Standard 6 – Professional Development

### Facilitator's Guide

This session will focus on the importance of effective professional development in the promotion of overall literacy in a school/district, the importance of instructional leadership, and how to put into practice a Professional Learning Community. Additional resources related to PERKS and literate environment can be accessed [LITERACY PERKS](#) . This module would be most beneficial for school administrators.

#### Items Needed

PowerPoint file (print and preview prior to session); file can be accessed at [PERKS PD Modules](#).

PPT presentation contains 40 slides and 3 video clips.

- Slide 12
- Slide 15
- Slide 16

SLIDE(S)	DESCRIPTION	ADDITIONAL INFORMATION
1	Title Page	
2	Overview of PERKS Essential Elements	
3	Reflection Activity	Reflection Activity
4	Session Objectives	
5-7	KDE Professional Development Standards	Slide 5 – KDE PD Standards Handout 6-1 Reflection/Discussion Activity Slide 6 – Professional Development Paradigm Handout 6-2 Reflection/Discussion Activity
8-10	Instructional Leadership	Slide 8 – Reflection/Discussion Activity Slide 9 – Reflection/Discussion Activity
11-21	Effective Literacy Professional Development	Slide 11 – Reflection/Discussion Activity Slide 1 contains video clip Slide 13 – Reflection/Discussion Activity Slide 15 contains video clip Slide 16 contains video clip Slide 17, Use Handouts 6-3 and 6-4 Slide 18, Use Handout 6-3 Slide 20, Use Handout 6-5 Slide 21 – Reflection/Discussion Activity
22-27	Professional Learning Community	Slide 25, Use Handout 6-6
28-30	Conclusion	Slides 29-30 Walk Around Survey, Handout 6-7
31	Review of PERKS Essential Elements	
32	Resources/Works Cited	

Printed handouts (you might ask participants to print their own handouts for sessions)

Paper and pens/pencils

Paper/post-its

Internet connectivity

#### Notes: